

FORT WAYNE-ALLEN COUNTY AIRPORT AUTHORITY

Fort Wayne-Allen County Airport Authority Board Meeting

A meeting of the Fort Wayne-Allen County Airport Authority Board was held in the Airport Authority Conference Room, Suite 210, 3801 W. Ferguson Road, Fort Wayne, Indiana 46809, pursuant to proper legal notice and was called to order on February 22, 2010 at 3:00 p.m. by Mr. Michael S. Gouloff, President.

ATTENDANCE:

**AIRPORT
AUTHORITY BOARD MEMBERS:**

Michael S. Gouloff, President, present
Richard B. (Barry) Sturges, Jr., VP, present
Timothy J. Haffner, Secretary, absent
Cornelius B. "Neil" Hayes, present
Jerome F. (Jerry) Henry, Jr., present
Benjamin "Ben" T. Johnston, present

**AIRPORT AUTHORITY STAFF
& LEGAL COUNSEL PRESENT:**

Tory Richardson, Director of Airports
Scott Hinderman, Director Ops. & Facilities
Ray Young, Human Resources Manager
Sheryl Kelly, Sr. Manager Eng. Services
Ronnie Portis, Controller/Treasurer
Laura Hakes, Purchasing Manager
Rebecca Ross, Property Manager
Tim O'Donnell, SMD Supervisor
Stan Klepper, Commander, PSD
Patrick Dooley, VP Airport Development
Dennis Logan, Airport Authority Attorney
Mike Deam, Airport Authority Attorney

CALL TO ORDER:

Mr. Michael Gouloff, President, called the meeting to order at 3:00 p.m.

CONSIDERATION & APPROVAL OF TODAY'S AGENDA:

Mr. Sturges made a motion to approve the February 22, 2010 Board Agenda. Mr. Hayes seconded the motion; motion unanimously carried.

CONSIDERATION & APPROVAL OF ADMINISTRATIVE CONSENT AGENDA:

Mr. Sturges made a motion to approve the Administrative Consent Agenda as follows:

- Board Meeting Minutes: 01.18.10
- Claims #10-02 & 10-02A
- Federally Funded Projects Summary
- Locally Funded Projects Summary
- Accounts Receivable Report

Mr. Henry seconded the motion; motion unanimously carried.

CONSIDERATION & APPROVAL OF CONTRACT CONSENT AGENDA (WITH EXECUTIVE DIRECTOR'S AUTHORITY TO EXECUTE):

Mr. Sturges made a motion to approve the following Contract Consent Agenda items to include signature authority for the Executive Director of Airports:

Perimeter Security Fence Replacement (AIP-53), R & C Fence, Change Order No. 1

Change Order No. 1 addresses additions/deletions included with Proposal Requests No. 2 through 4, and as-built quantities. This Change Order will 'close out' all quantities except for seeding, as appropriate. We will have a Change Order No. 2 later in the spring to have a true Final and Balancing change order for this project.

This Change Order will increase the contract value in the amount of \$710.18 for a current Total of \$406,168.50.

Airfield Signage Improvements-Phase II (AIP-51 ARRA), Jess Howard Electric, Change Order No. 1

Change Order No. 1 addresses additions/deletions to reflect actual quantities of items installed. This Change Order will 'close out' all quantities except for seeding, as appropriate. We will have a Change Order No. 2 later in the spring to have a true Final and Balancing change order. This Change Order will decrease the contract value in the amount of (\$19,484.25) for a current Total of \$846,220.25.

PRSA, PBS&J, Addendum No. 15, Amendment No.2 , Services During Construction for RW 5-23 Rehab-Additional Services

This Amendment No. 2 to Addendum No. 15 seeks to increase the professional service fees due to PBS&J by \$18, 118.00 for a final contract Total value of \$113,317.98. The increase is necessary because of mistakenly omitted inspection and testing fees and project delays associated with the Rehabilitation of Runway 5-23, as outlined in the supporting documentation. The FAA has reviewed and concurred with this request for an increase, as proposed. The maximum grant application is not exceeded.

Mr. Hayes seconded the motion, motion unanimously carried.

JANUARY ACTIVITY REPORT:

Mr. Young reviewed the January Activity Report with the board.

Mr. Young had positive figures to report. Fort Wayne International Airport's figures are up 9.45% compared to January 2009. Carriers are up 5% year-over-year. A flight to Minneapolis and a third flight to Atlanta have been added. Mr. Gouloff wondered if this is a local trend vs. nationwide. Mr. Richardson said it is both, though there are concerns about fuel prices.

There was discussion about nationwide trends; overall airports have seen better numbers in December and January.

COMMITTEES' REPORT:

Air Service Development – The committee met 02.22.10 (prior to today's board meeting).
No action required.

Real Estate & Physical Plant – The committee met 02.22.10 (prior to today's board meeting).
Action will be taken under "Other Business."

LEASE REVIEW & APPROVAL:

Lease Agreement between Garda CL Central, Inc., and the Fort Wayne-Allen County Airport Authority:

At last month's board meeting, the monthly rent was incorrectly stated as \$4,518.56. The *corrected information is noted below.

Garda CL Central, Inc. as successor by merger with United Armored Services of Indiana, has requested a one year renewal of the lease of the former bank building (bldg # 1007) located at 4004 W. Ferguson Rd. The lease term will now expire March 31, 2011. The new monthly rent effective April 1, 2010 is *\$2,518.56. The building is 2,686 sf. The psf rental rate is \$11.25.

The new rent is 10% less than the prior year's rent. Tenant requested and staff agreed to the rent reduction due to the unique aspects of the building and the low likelihood of finding a new tenant

Mr. Hayes made a motion to approve a one year renewal of the Garda CL Central, Inc. lease of the former bank building (Bldg # 1007) located at 4004 W. Ferguson Road, Fort Wayne, Indiana, to include signature authorization for the Executive Director of Airports. The lease term will expire March 31, 2011. The new monthly rent, effective April 1, 2010 is \$2,518.56. The building is 2,686 sf. The per square foot rental rate is \$11.25. Mr. Johnston seconded the motion, motion unanimously carried.

CONSIDERATION & APPROVAL FOR STAFF TO ACCEPT ALL FAA & STATE GRANTS FOR YEAR 2010 FOR FORT WAYNE INTERNATIONAL AIRPORT & SMITH FIELD AIRPORT (TO INCLUDE SIGNATURE AUTHORITY FOR THE EXECUTIVE DIRECTOR OF AIRPORTS):

Mr. Richardson explained that grant approval is brought before the board about this time annually.

The timeframe for grant approval is 48-72 hours; thus there is the need for board approval in advance of receiving grants.

The Authority's portion for grants is budgeted.

2010 funding for grants: Federal - 95%
 State - 1.25% (down from 2.5%)
 FWACAA - 3.75%

Airport staff continues to work with the Federal Aviation Administration and the Indiana Department of Transportation-Office of Aviation, for eligible capital improvement projects. For Fiscal Year 2010, staff has submitted multiple projects for consideration and funding support. If these projects are favorably received, the grant turn-around time to accommodate the FAA will be limited. Staff has submitted the following projects to be federally funded:

Fort Wayne International Airport:

Construct NW Perimeter Road
Master Plan – Phase 2
Snow Blower
Continuous Friction Measuring Equip

Smith Field Airport:

Runway 5/23 Rehabilitation

All of the projects listed above anticipate using Federal Airport Improvement Program Funds, FAA Discretionary Funds and/or potential Stimulus or Jobs Bill Funds. It is unlikely that all of these projects will be awarded. Staff is requesting approval from the Board for the Executive Director of Airports to be authorized to sign and accept any grant funding the Fort Wayne-Allen County Airport Authority which may be awarded in calendar year 2010. This approval will assist staff to expedite stringent grant acceptance timeframes frequently imposed by the FAA.

Mr. Johnston made a motion for Fort Wayne-Allen County Airport Authority Staff to accept all

FAA and State Grants for Year 2010 for Fort Wayne International Airport and Smith Field Airport, to include signature authority for the Executive Director of Airports. Mr. Henry seconded the motion, motion unanimously carried.

OTHER BUSINESS:

Limited Fixed Base Operation Agreement between Premier Avionics and the Fort Wayne-Allen County Airport Authority:

Premier Avionics is a subtenant to Atlantic Aviation and has opened an avionics shop in Hangar 2041 at FWA. Per Atlantic's FBO Agreement with the Authority and the Commercial Minimum Standards, Atlantic is allowed to sublease various FBO-allowed activities, including avionics. Staff is requesting Board approval of a Limited Fixed Base Operation Agreement between Premier Avionics and the Authority, along with signature authorization for the Executive Director of Airports. The term of the Limited FBO Agreement is co-terminus with Premier Avionics' sublease with Atlantic Aviation (Feb 1, 2010 - 1/31/2011).

Staff and the Real Estate/Physical Plant Committee is recommending approval of the agreement.

Mr. Sturges made a motion to approve a Limited Fixed Base Operation Agreement between Premier Avionics and the Fort Wayne-Allen County Airport Authority. The term of the Limited FBO Agreement is co-terminus with Premier Avionics' sublease with Atlantic Aviation (Feb 1, 2010 - 1/31/2011). Motion includes signature authorization for the Executive Director of Airports. Mr. Henry seconded the motion, motion unanimously carried.

EXECUTIVE SESSION:

An Executive Session was not held.

ADJOURNMENT:

Mr. Hayes moved to adjourn the February 22, 2010 Board Meeting at 3: 20 p.m.

SIGNATURES' ARE ON FILE

Michael S. Gouloff
Board President

Barry B. Sturges
Board VP