

FORT WAYNE-ALLEN COUNTY AIRPORT AUTHORITY
Fort Wayne-Allen County Airport Authority Board Meeting

A meeting of the Fort Wayne-Allen County Airport Authority Board was held at Offices of the Greater Fort Wayne Chamber of Commerce at 2:00 p.m., in the Briefing Room at 826 Ewing Street, Fort Wayne, Indiana 46802, pursuant to proper legal notice and was called to order on June 24, 2010 at 2:00 p.m. by Mr. Michael S. Gouloff, President.

ATTENDANCE:

**AIRPORT
AUTHORITY BOARD MEMBERS:**

Michael S. Gouloff, President, present
Richard B. (Barry) Sturges, Jr., VP, present
Timothy J. Haffner, Secretary, present
Cornelius B. "Neil" Hayes, absent
Jerome F. (Jerry) Henry, Jr., present
Benjamin "Ben" T. Johnston, present

**AIRPORT AUTHORITY STAFF
& LEGAL COUNSEL PRESENT:**

Tory Richardson, Director of Airports
Craig Williams, Director Admin. & Finance
Dave Young, VP Air Service Development

CALL TO ORDER:

Mr. Gouloff, Board President, called the meeting to order at 2:00 p.m.

CONSIDERATION & APPROVAL OF TODAY'S AGENDA:

Mr. Haffner made a motion to approve the June 24, 2010 Board Meeting Agenda. Mr. Sturges seconded the motion; motion unanimously carried.

CONSIDERATION & APPROVAL OF ADMINISTRATIVE CONSENT AGENDA:

Mr. Haffner made a motion to approve the Administrative Consent Agenda as follows:

- Board Meeting Minutes: 05.24.10
- Claims #10-06
- Federally Funded Projects Summary
- Locally Funded Projects Summary
- Accounts Receivable Report

Mr. Sturges seconded the motion; motion unanimously carried.

BOARD MEETING

June 24, 2010

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CONSIDERATION & APPROVAL OF BID CONSENT AGENDA (WITH EXECUTIVE DIRECTOR'S AUTHORITY TO EXECUTE) - BID RESULTS: AIPXX: 3-18-00220: NW PERIMETER ROAD RECONSTRUCTION & EXTENSION:

Airport staff solicited bids for the Northwest Perimeter Road Reconstruction and Extension project at Fort Wayne International Airport. The project, in general, includes reconstruction of portions of the existing Northwest Perimeter Road along the west side of Runway 14-32 and extension and realignment of the road to the north adjacent to Airport Expressway and along the east side of Runway 14-32/Taxiway Y. This work will also include reconnection of the Runway 14-32 Precision Approach Path Indicator (PAPI) and Runway End Identifier Lights (REILs), as well as grading and drainage infrastructure to redirect watershed from draining to adjacent properties on the northwest corner of the airfield in coordination with the Allen County Surveyors Office.

The bid tabulation showed the results of the three bids received in response to staff's solicitation. The lowest bid received, from Primco, meets all of the bid requirements. Staff made a recommendation for the Board award the bid to Primco as the lowest responsive and responsible bid received subject to the following conditions:

- The award is contingent upon the receipt of a federal grant from the Federal Aviation Administration.
- The total amount of the award will not exceed \$4,433,156.74 which includes the base bid and additive alternate #1.
- Authorization for the Executive Director of Airports to execute the contact documents.

We expect a grant within the next four weeks; the timing looks good.

Mr. Haffner made a motion to award the bid for *AIPXX-3-18-00220- Northwest Perimeter Road Reconstruction and Extension Project* to Primco as the lowest responsive and responsible bid received, subject to the following conditions: The award is contingent upon the receipt of a federal grant from the Federal Aviation Administration. The total amount of the award will not exceed \$4,433,156.74 which includes the base bid and additive alternate #1. Authorization for the Executive Director of Airports to execute the contact documents. Mr. Sturges seconded the motion; motion unanimously carried.

CONSIDERATION & APPROVAL OF CONTRACT CONSENT AGENDA (WITH EXECUTIVE DIRECTOR'S AUTHORITY TO EXECUTE): REPLACE PERIMETER FENCE (AIP-53), R&C FENCE, CHANGE ORDER #2, FINAL QUANTITIES ADJUSTMENTS:

Mr. Haffner made a motion to approve Change Order #2, Final Quantities Adjustments for AIP-53 Perimeter Fence Replacement at Fort Wayne International Airport. The change order is a deduction in the amount of \$171.33. New Total Contract amount is: \$407,050.01. Mr. Sturges seconded the motion, motion unanimously carried.

MAY ACTIVITY REPORT:

Mr. Young explained that figures show a 1.33% increase when compared to May 2009. Year-to-date figures show a 2.76% increase compared to last year. We are boarding more people on fewer seats when compared to last year.

Conversations with the airlines at FWA indicate that they are pleased with the financial operations at FWA. We are pressing the airlines to add more seats.

Cincinnati is half of what it used to be; we are one of only three cities in the Midwest that still offers flights to Cincinnati.

The June trending is looking good. We are a bit above Year 2009 figures, and are tracking in the Year 2006 range.

Mr. Young said he hopes to get new service at FWA. He mentioned that Myrtle Beach is doing extremely well.

A graph showing monthly boarding trends, year-to-date comparisons, and airline market share was included for review.

There was discussion about working with the Northeast Indiana Regional Partnership to host one of their LEDO meetings at the airport. The LEDO meetings bring together economic development leaders from the ten county area that comprise northeast Indiana. A suggestion was made to invite the group to the Authority and to offer a bus tour of the airport.

Mr. Gouloff and Mr. Haffner talked about the great customer service that is offered at FWA. It makes a huge difference when a great quality environment is offered.

Mr. Richardson stated that we are trying to add value in the things that we can control.

COMMITTEE REPORT:

The Air Service Development & Marketing Committee was unable to meet on June 16, 2010 due to lack of a quorum.

Real Estate & Airport Development Committee – The committee met May 24, 2010. The minutes of the meeting were included in the board packet for review; no action was required.

LEASE REVIEW & APPROVAL:

Nothing to report.

CONSIDERATION & APPROVAL OF RESOLUTION NO. 10-03: ADOPTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) AS THE STANDARD FOR INCIDENT MANAGEMENT FOR THE FORT WAYNE-ALLEN COUNTY AIRPORT AUTHORITY:

Mr. Richardson said the airport has to comply with NIMS requirements. The city and county have already adopted NIMS. Staff recommends approval of Resolution No.10-03 as follows:

WHEREAS, on February 28, 2003, the President issued Homeland Security Presidential Directive (HSPD-5) that directed the Department of Homeland Security, in cooperation with representatives of federal, state, and local government, to develop a National Incident Management System (NIMS) to provide a consistent approach to the effective management of situations involving natural disasters, man-made disasters, or terrorism; and

WHEREAS, the final NIMS was released March 1, 2004; and

WHEREAS, the NIMS contains a practice model for the accomplishment of the significant responsibilities associated with prevention, preparedness, response, recovery, and mitigation to all major and national hazards situations; and

WHEREAS, the HSPD-5 requires that state and local governments adopt the NIMS by fiscal year 2005 as a pre-condition to the receipt of federal grants, contracts and activities related to the management and preparedness for certain disaster and hazard situations;

AND WHEREAS, the Fort Wayne-Allen County Airport Authority Board, of the County of Allen, Indiana desires to adopt the NIMS as required by HSPD-5;

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Fort Wayne-Allen County Airport Authority, adopts Resolution No. 10-03: Adopting the National Incident Management System (NIMS) as the Standard for Incident Management for the Fort Wayne-Allen County Airport Authority.

It is hereby ordered that a true copy of this Resolution be a part of the Board's record of this date.

Adopted this 24th Day of June, 2010.
(Original Resolution is signed by those board members present at today's meeting)

Mr. Haffner made a motion to approve Resolution No. 10-03: Adopting the National Incident Management System (NIMS) as the Standard for Incident Management for the Fort Wayne-Allen County Airport Authority. Mr. Johnston seconded the motion; motion unanimously carried.

OTHER BUSINESS:

July Board meeting – The July 19, 2010 board meeting has been rescheduled for July 26, 2010. The meeting will take place at the Fort Wayne-Allen County Airport Authority at 3:00 p.m.

Master Plan Public Workshop – The Master Plan Public Workshop is scheduled for June 24, 2010 at 5:30 p.m. at the Main Branch of the Allen County Public Library. There will be time for public input.

EXECUTIVE SESSION:

An Executive Session was held immediately following the public meeting.

ADJOURNMENT:

Mr. Haffner made a motion to adjourn the June 24, 2010 Board meeting at 2:26 p.m.

SIGNATURES' ARE ON FILE

Michael S. Gouloff
Board President

Barry B. Sturges
Board VP

FORT WAYNE-ALLEN COUNTY AIRPORT AUTHORITY
Fort Wayne-Allen County Airport Authority Board Meeting
Executive Session

**AIRPORT
AUTHORITY BOARD MEMBERS:**

Michael S. Gouloff, President, present
Richard B. (Barry) Sturges, Jr., VP, present
Timothy J. Haffner, Secretary, present
Cornelius B. "Neil" Hayes, absent
Jerome F. (Jerry) Henry, Jr., present
Benjamin "Ben" T. Johnston, present

**AIRPORT AUTHORITY STAFF
& LEGAL COUNSEL PRESENT:**

Tory Richardson, Director of Airports
Craig Williams, Director Admin. & Finance

A meeting held in Executive Session by the Fort Wayne Allen-County Airport Authority Board was called to order following the Regular Board Meeting on June 24, 2010.

The meeting was held in the Briefing Room at The Greater Fort Wayne Chamber of Commerce, 826 Ewing Street, Fort Wayne, Indiana, 46802 to discuss Lease Negotiations (pursuant to IC 5-14-1.5-6.1(b)(2)(D), pending or threatened litigation which is pursuant to IC 5-14-1.5-1(b)(2)(B), and confidential records which is pursuant to IC 5-14-1.5-6.1-(b)(7).

By signing the minutes, it is hereby certified that nothing other than the topic(s), as noted above, were discussed during the Executive Session.

SIGNATURES' ARE ON FILE

Michael S. Gouloff
President

Barry B. Sturges
Board VP