

FORT WAYNE-ALLEN COUNTY AIRPORT AUTHORITY
Fort Wayne-Allen County Airport Authority Board Meeting

A meeting of the Fort Wayne-Allen County Airport Authority Board was held at the Greater Fort Wayne Chamber of Commerce in the Gallery Room, pursuant to proper legal notice and was called to order on September 28, 2009 at 1:00 p.m. by Mr. Michael S. Gouloff, President.

Note for the record: The September 21, 2009 Board Meeting was rescheduled for September 28, 2009.

ATTENDANCE:

**AIRPORT
AUTHORITY BOARD MEMBERS:**

Michael S. Gouloff, President, present
Richard B. "Barry" Sturges, Jr., VP, absent
Timothy J. Haffner, Secretary, present
Cornelius B. "Neil" Hayes, present
Jerome F. "Jerry" Henry, Jr., present
Benjamin "Ben" T. Johnston, present

**AIRPORT AUTHORITY STAFF
& LEGAL COUNSEL PRESENT:**

Tory Richardson, Director of Airports
Scott Hinderman, Director of Operations
Craig Williams, Director Admin. & Finance
Ronnie Portis, Controller/Treasurer
Patrick Dooley, VP Airport Development
Dave Young, VP Air Service Development
Ronnie Portis, Controller/Treasurer
Dennis Logan, Airport Authority Attorney
Mike Deam, Airport Authority Attorney

CALL TO ORDER:

Mr. Michael Gouloff, President, called the meeting to order at 1:00 p.m.

CONSIDERATION & APPROVAL OF TODAY'S AGENDA:

Mr. Haffner made a motion to approve the September 28, 2009 Agenda. Mr. Henry seconded the motion; motion unanimously carried.

CONSIDERATION & APPROVAL OF ADMINISTRATIVE CONSENT AGENDA:

Mr. Haffner made a motion to approve the Administrative Consent Agenda as follows:

- Board Meeting Minutes: 08.17.09
- Claims #09-09
- Federally Funded Projects Summary
- Locally Funded Projects Summary
- Accounts Receivable Report

Mr. Hayes seconded the motion; motion unanimously carried.

CONSIDERATION & APPROVAL OF REVISED CONTRACT CONSENT AGENDA:

Mr. Haffner made a motion to approve the following Contract Consent Agenda with Executive Director's authority to execute:

- PRSA, R.W. Armstrong, Addendum No. 3 – Amendment No. 2, for the Perimeter Fence Replacement Project.

The amendment changes the construction inspection and administration budgets from 2010 dollars to 2009 dollars for those portions associated with the triple culvert extension. The deduct amount is \$6,142.00. The revised contract not-to-exceed amount is \$149,693.00. Staff had previously anticipated the need for two construction seasons, which can now be accomplished in a single season. Staff has eliminated all duplication originally planned in the addendum scope. (i.e. staff had originally had planned for two preconstruction meetings, final inspections, etc.)

Mr. Hayes seconded the motion; motion unanimously carried.

CONSIDERATION & APPROVAL OF BID CONSENT AGENDA (WITH EXECUTIVE DIRECTOR'S AUTHORITY TO EXECUTE):

Mr. Haffner made a motion to approve the following Bid Consent Agenda with Executive Director's authority to execute:

Bid Results for Potassium Acetate-based Deicing/Anti-icing Materials.

Airport staff solicited bids for the supply of potassium acetate runway deicer for the upcoming winter season. In response to its solicitation, staff received four bids as indicated on the bid tabulation. Last year this product was in short supply due to a shortage for one of the materials used in the manufacture of potassium acetate. Fortunately, conditions this year are more favorable. After review of the bids, staff is recommending award to Clariant Corporation as the lowest responsive and responsible bid received in the amount of \$5.23/gallon delivered, with Executive Director's authority to execute.

Mr. Henry seconded the motion; motion unanimously carried.

ACTIVITY REPORT:

Mr. Young reviewed the August Activity Report and other pertinent information.

Enplanements are up 1.5% for the month of August compared to August 2008. There is a decrease in capacity, with 17% fewer seats in August 2009 compared to August 2008.

COMMITTEE REPORT:

The Air Service Development & Marketing Committee met on September 8, 2009. There was no formal recommendation to the board.

Mr. Gouloff requested that board members review the survey information that was provided in the board books.

ADOPTION OF ORDINANCE NO. 09-05: 2010 BUDGET:

It was noted that there are no changes to the 2010 Budget figures as presented at last month's board meeting.

Mr. Richardson shared meeting timelines regarding the budget, and stated that the county will approve the budget at its October 15, 2009 meeting.

Mr. Haffner made a motion to approve Ordinance No. 09-05: 2010 Budget. Mr. Henry seconded the motion, motion unanimously carried.

CONSIDERATION & APPROVAL OF BID RESULTS FOR RFP: BANKING SERVICES:

Mr. Williams explained that the Authority advertised a request for proposals (RFP) from qualified Allen County banking institutions interested in providing a full range of banking services to the Authority; Wells Fargo Bank currently supplies banking services to the Authority.

In addition to normal banking services such as deposits, check processing, sweep services, wire transfers, intra-bank transfers, interest on average cash balance, etc., the Authority also requested online banking, electronic desktop deposit, automated clearing house (ACH) debit block, and positive pay services with payee validation. The Authority received proposals from six banks, and based upon an evaluation of these banks, the Authority requested and received oral presentations from three banks: Chase, Tower and Fifth Third. The Committee recommends that Chase be selected based upon the overall quality of services proposed. Upon Board approval, the Authority will enter into contract negotiations with Chase. The contract negotiations will include terms and services specified in the RFP, and fees and interest rates included in the Chase Proposal. The fees shall remain in effect for two years unless a price decrease occurs.

Term of the contract is two years with one, two-year renewal. Estimated charges are \$353 per month.

Mr. Haffner disclosed his bank affiliations. Mr. Gouloff stated that he will abstain.

Mr. Haffner made a motion to approve contract negotiations with Chase Bank. The contract negotiations will include terms and services specified in the RFP, and fees and interest rates included in the Chase Proposal. The fees shall remain in effect for two years unless a price decrease occurs. If staff is unable to negotiate a contract with Chase Bank, staff is given the right

to proceed with Fifth Third Bank in order to negotiate a contract. Mr. Hayes seconded the motion, motion unanimously carried via a roll call vote as follows:

Mr. Hayes – Aye
Mr. Haffner – Aye

Mr. Johnston - Aye
Mr. Gouloff - Abstained
Mr. Henry - Abstained

OTHER BUSINESS:

None.

EXECUTIVE SESSION:

An Executive Session was held immediately following the regular board meeting.

ADJOURNMENT:

Mr. Haffner moved to adjourn the meeting at 1:25 p.m.

SIGNATURES' ARE ON FILE

Michael S. Gouloff
Board President

Benjamin T. Johnston
Board Member

FORT WAYNE-ALLEN COUNTY AIRPORT AUTHORITY
Fort Wayne-Allen County Airport Authority Board Meeting

A meeting, held in Executive Session by the Fort Wayne Allen-County Airport Authority Board, was called to order following the Regular Board Meeting on September 28, 2009.

Note for the record: The September 21, 2009 Board Meeting was rescheduled for September 28, 2009.

ATTENDANCE:

**AIRPORT
AUTHORITY BOARD MEMBERS:**

Michael S. Gouloff, President, present
Richard B. "Barry" Sturges, Jr., VP, absent
Timothy J. Haffner, Secretary, present
Jerome F. "Jerry" Henry, Jr., present
Cornelius B. "Neil" Hayes, present
Benjamin "Ben" T. Johnston, present

**AIRPORT AUTHORITY STAFF
& LEGAL COUNSEL PRESENT:**

Tory Richardson, Director of Airports
Scott Hinderman, Director of Operations
Craig Williams, Director Admin. & Finance
Dennis Logan, Airport Authority Attorney
Mike Deam, Airport Authority Attorney

Immediately following the regular meeting, an Executive Session was held in the Briefing Room at the Greater Fort Wayne Chamber of Commerce to discuss Lease Negotiations (pursuant to IC 5-14-1.5-6.1(b)(2)(D), pending or threatened litigation which is pursuant to IC 5-14-1.5-1(b)(2)(B), and confidential records which is pursuant to IC 5-14-1.5-6.1-(b)(7).

By signing the minutes, it is hereby certified that nothing other than the topics, as noted above, were discussed during the Executive Session.

SIGNATURES' ARE ON FILE

Michael S. Gouloff
Board President

Benjamin T. Johnston
Board Member